

APPROVED

Perea

Elementary School

Perea Elementary School

Minutes

Perea Elementary School Board Meeting

Date and Time

Thursday September 24, 2020 at 4:30 PM

Location

Join Zoom Meeting

<https://zoom.us/j/93042985102?pwd=YysyYXhpYXZBZGRxMG00bVkydXB3Zz09>

Passcode: 249649

Meeting ID: 930 4298 5102

One tap mobile

+19294362866,,93042985102#,,,,,0#,,249649# US (New York)

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Mission

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

Directors Present

D. Moses (remote), K. Nichols (remote), K. Perry (remote), M. Boyd (remote), M. Sturdivant (remote)

Directors Absent

None

Ex-Officio Members Present

D. Ussery (remote), S. Brooks (remote)

Non Voting Members Present

D. Ussery (remote), S. Brooks (remote)

Guests Present

B. Polk, Cody Stephenson (remote), greeneae@scsk12.org (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

The Mission Statement was read.

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Sep 24, 2020 @ 4:30 PM.

C. Approve Minutes

M. Boyd made a motion to approve the minutes from Perea Elementary School Board Meeting on 08-27-20.

K. Perry seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Boyd Aye

D. Moses Aye

K. Perry Aye

M. Sturdivant Aye

K. Nichols Aye

II. Education

A. Update on Beginning of School

D. Ussery introduced first grade teacher Ms. Chiquilla Brown and Y-Care Assistant Brandon Shaw who shared with the board their experiences of working with the children during these first weeks of school. Though improvement has been seen each week, both noted a desire for the students to actually see their teachers in person. It was noted that small children are having a difficult time understanding concepts over the computer and much grace needs to be extended to the children.

B. Staff Update-TBA

- One new teacher, 1 instruction assistant, and an office manager are needed
- Student enrollment currently totals 237 students (84- KK, 77 – 1st, 76 – 2nd)
 - This is the first year that enrollment meets or exceeds targeted enrollment
- Though remote learning is going well overall, there are some problems particularly with Internet connectivity issues, pacing and family involvement.
 - It is felt that PES needs to shift to a hybrid model from solely remote learning
- Momentous Institute continues to provide coaching for the SEL staff.
 - Believe Memphis may be housed with PES for a bit longer.

- Believe Memphis has been told that PES wishes to remain a K-5 school.

III. Q & A with Deadre Ussery

A. Q & A

- Weekly meetings are held with ED Tech (Cody Stephenson) and Shandra Brooks as well as twice monthly with Ed-Tech, S. Brooks, and Kathryn Perry to review finances.
- October 23 will mark the end of the first quarter; PES hopes to implement a hybrid model at the beginning of the 2nd quarter. Both teachers and parents are eager to move forward with the plan.

K. Nichols made a motion to to support bringing children back to campus after the first quarter.

D. Moses seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Nichols Aye

D. Moses Aye

M. Boyd Aye

K. Perry Aye

M. Sturdivant Aye

M. Sturdivant asked the board to send questions to her each month which can be addressed during the question and answer session with Principal Deadre Ussery.

IV. Facility

A. HVAC Progress

Work continues on the individual HVAC units; chillers and boilers are next.

V. Finance

A. Review of Monthly Budget Summary

- C. Stephenson presented August financials.
- ADM goal is 217 students.
- Discussed cash on hand average.
- Have not yet applied for PPP loan forgiveness, but not concerned.
- Have applied for 3 additional grants.
- Current student enrollment exceeds budgeted ADM

VI. Governance

A. Material changes to the Charter

An third party is helping with the proposal for bus transportation next year. The proposal will be submitted to the Shelby County Board by October 1.

D. Moses made a motion to allow PES to provide bus transportation for students starting Fall 2021.

K. Nichols seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Sturdivant Aye

K. Nichols Aye

Roll Call

K. Perry Aye
D. Moses Aye
M. Boyd Aye

VII. Human Resources/CEO Support And Eval

**A. Discussion of Principal Evaluation
CEO Evaluation Memo**

- Additional statement related to financial oversight was presented to board.

K. Nichols made a motion to approve the Memo with the addition of the statement.

K. Perry made a second to the motion.

K. Perry seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Perry Aye
M. Sturdivant Aye
K. Nichols Aye
D. Moses Aye
M. Boyd Aye

- Goals for next year will be presented at the October meeting.
- **By-Laws** will be revised if necessary and voted on at October meeting as well as revised **Policies and Procedures**.

VIII. Other Business

A. Annual Report

The **Annual Report** to the State is now due November 2. Mike asked board members to help compile the information for the report. Mike will divide up the sections. Martha, Deadre and Mike will put the final material together.

B. Board Retreat

A **Board Retreat** will be planned for Thursday, October 22, in conjunction with the regular monthly meeting starting at 2:30 p.m. Mike will check on room availability at Church Health and send invitations.

K. Perry asked for an update on funding from major donor.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:40 PM.

Respectfully Submitted,
M. Boyd