

APPROVED

# Perea

## Elementary School

### Perea Elementary School

## Minutes

### Perea Elementary School Board Meeting

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#### **Date and Time**

Thursday August 27, 2020 at 4:30 PM

#### **Location**

Topic: PES Board Meeting

Time: Aug 27, 2020 04:30 PM Central Time (US and Canada)

#### **Join Zoom Meeting**

<https://zoom.us/j/94163079127?pwd=VTZkaFZRU0hNaFNMb2NFVjRUa0Jjdz09>

**Passcode: 142227**

Meeting ID: 941 6307 9127

One tap mobile

+19294362866,,94163079127#,,,,,0#,,142227# US (New York)

+13017158592,,94163079127#,,,,,0#,,142227# US (Germantown)

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#### **Mission**

Perea Elementary School will prepare all students academically, socially, and emotionally for success by creating and maintaining a classroom and school environment that is student-centered, with high academic expectations and where all students feel welcomed, appreciated, and valued.

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#### **Directors Present**

D. Moses (remote), K. Nichols (remote), K. Perry (remote), M. Boyd (remote), M. Sturdivant (remote)

#### **Directors Absent**

*None*

#### **Ex-Officio Members Present**

D. Ussery (remote), S. Brooks (remote)

#### **Non Voting Members Present**

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D. Ussery (remote), S. Brooks (remote)

### **Guests Present**

Cody Stephenson (remote), Dr. Althea Green (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

M. Sturdivant called a meeting of the board of directors of Perea Elementary School to order on Thursday Aug 27, 2020 @ 4:31 PM.

### **C. Approve Minutes**

K. Perry made a motion to approve the minutes from Perea Elementary School Board Meeting on 07-23-20.

K. Nichols seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Boyd Aye

K. Nichols Aye

M. Sturdivant Aye

K. Perry Aye

D. Moses Aye

## **II. Development**

### **A. Update on Gift of Chromebooks**

Chrome books have been made available to all students.

## **III. Education**

### **A. Update on Beginning of School**

- Eighty percent, or 187 out of 231 families, have completed mandatory orientation sessions held the week of August 17.
- Seven families have been assisted with MLGW payments and other support, such as Kroger cards.
- After Labor Day, 12 Special Needs students will come to the building for in person classes.
- There has been a slide in assessments due to Covid-19; the teachers are working hard to bring students back up to grade level.
- Y-Care begins Monday, August 31, for 40 Perea students; families are grateful.

## **IV. Facility**

### **A. HVAC Progress**

A signed contract was sent to company who has been working on repairing the HVAC system. The air conditioning has improved.

## **V. Finance**

### **A. Review of Monthly Budget Summary**

- The monthly and FY 2020 end of year reports were presented by Cody Stephenson.
- BEP was lower than budgeted.
- Discussed days of cash on hand.
- Audit will begin in September or October; preliminary draft report will be presented in November. Audit must be submitted by January 2021.
- Budget has been scrutinized, but everyone needs to adhere to that budget.
  - Enrollment must be at 209 students to maximize BEP payments.
  - Board discussed budgeting expense concerns.

## **VI. Governance**

### **A. BOT Training**

Four hours of training are required for each board member before November 15, 2020. Members should access BOT for online courses, then complete an evaluation in order to receive certification.

## **VII. Other Business**

### **A. Discussion Item**

K. Perry raised questions about the current landscaping contract shared between PPS, Believe Memphis and PES. Bids will be obtained from other landscaping companies.

### **B. Executive Session**

K. Nichols made a motion to approve the CEO Evaluation Memo with the addition of a statement pertaining to financial accountability.

K. Perry seconded the motion.

At 5:15 p.m. the Board went in to executive session to discuss the CEO evaluation.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

D. Moses Aye  
M. Sturdivant Aye  
M. Boyd Aye  
K. Perry Aye  
K. Nichols Aye

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:13 PM.

Respectfully Submitted,  
M. Boyd