



Board Meeting Minutes

Date: September 26, 2019
Time: 4:30 PM -5:30 PM CST
Location: Westberg Meeting Room
Church Health at Crosstown Concourse, Memphis, TN 38104; West Atrium- Third Floor

BOARD MEMBERS IN ATTENDANCE: Kathryn Perry, Kelley Nichols

BOARD MEMBER PRESENT VIA PHONE: Darnell Moses

EX-OFFICIO MEMBER PRESENT: Alicia Norman

BOARD MEMBER ABSENT: Dr. Susan Elswick, Martha Boyd, Mike Sturdivant,

GUEST(S) PRESENT: Deadre Ussery

GUEST(S) PRESENT VIA PHONE: Cody Stephenson

CALL TO ORDER: Meeting was called meeting to order at 4:31 PM.

APPROVAL OF PRIOR MINUTES:

The approval of the August 15, 2019 Board minutes was deferred to the October 17, 2019 Board meeting.

DISCUSSION:

Committee Updates

1. Development
 - a. Committee member list consists of Darnell, Martha and Kathryn.
 - b. Committee will settle on a date/time to meet with Church Health Development Director within the next two weeks to train for procedures/steps for development.
2. Facility
 - a. Board discussed bids to fix school floor and other costs.
 - b. Next Facility Committee meeting: October 1.
 - c. Outstanding concern at the moment: sound.
 - i. Will be addressed during Fall break.
 - d. HVAC bids and maintenance were discussed.
 - e. Building lease was discussed.
3. Finance
 - a. Cody Stephenson and Kathryn Perry shared the monthly financial summary and FY20 monthly cash balance.

4. Governance
 - a. Committee commented about appreciation letters, reviews being approved and establishing clear goals.
5. Education
 - a. TN charter annual report
 - i. Generated from Board
 - ii. Received an audit extension
 - b. Discussed top 3 -5 highest priorities from the document Mike sent to the Board

Other Business

1. 20th PPS Anniversary Celebration, October 4, 3 – 5:30 PM at PPS

ADJOURNED: 5:34 PM

Respectfully submitted,

Deadre Ussery and Alicia Norman