



Board Meeting Minutes

Date: November 15, 2018

Time: 4:30 PM -5:30 PM CST

Location: Westberg Meeting Room
Church Health at Crosstown Concourse Memphis, TN 38014; West Atrium- Third Floor

BOARD MEMBERS IN ATTENDANCE: Martha Boyd, Dr. Susan Elswick, Kathryn Perry, Alicia Norman, Darnell Moses

BOARD MEMBERS IN ATTENDANCE VIA PHONE: James Maclin

BOARD MEMBERS ABSENT: Mike Sturdivant

GUEST(S) PRESENT: Bryana Polk and Alex Roberson

GUEST(S) PRESENT VIA PHONE: Cody Stephenson and Nida Rab

CALL TO ORDER: 4:35 PM, Dr. Susan Elswick called meeting to order.

APPROVAL OF PRIOR MINUTES:

The October 18, 2018 meeting minutes were approved without changes. James Maclin moved to approve the minutes as presented. Darnell Moses seconded this motion. No further discussion and the minutes were approved unanimously.

DISCUSSION:

- Committees Updates
 - Finance – Kathryn Perry
 - Working on getting spreadsheets coded according to State regulations
 - Financial Update- Cody Stephenson and Nida Rab
 - Further discussion about auditor selection
 - Auditor not selected yet
 - Board approval will be sought before signing contract with auditor
 - Action items:
 - Board will help with auditors selection process
 - HR – Alicia Norman
 - No changes in forecast for payroll
 - May need to hire a teacher replacement
 - Add a substitute teacher to classes

- Establishing a “bridge room” to work with students affected by trauma; will have a certified teacher, TA, licensed therapist
 - Momentous Institute is helping with design
 - Will be finalized in December
 - Education – Alicia Norman
 - Second assessment week of December 10
- Facilities
 - No update
- Board on Track (BOT)
 - Board encouraged to attend “Board Culture for the Next Generation” training on November 28
 - Board Retreat
 - Will move scheduled January 17 Board date to January 24 for Board meeting and retreat to follow. Time of event, 4:30 PM – 8:30 PM. Will invite potential new Board members to attend retreat portion.
- New Business
 - Discussion about how to better disseminate to parents about Perea’s mission and about UPP Center
 - Board encouraged to attend the 901 School Choice Fair on December 1 at the AG Center
 - Acknowledged meeting guest

ADJOURNED: 5:15 PM